



**New York State Community Action Association**  
**Helping People. Changing Lives.**

## Community Action Promise Award

**Description:** This award recognizes an individual who has contributed significantly to the Community Action Network, its programs, and activities and exemplifies the true meaning of Community Action. The recipient demonstrates the willingness to go the extra mile to help people in need, respects all people, and is dedicated to the mission and values of Community Action. This award will be given to a current Community Action Agency employee and/or a non-employee who has made significant contributions to the Community Action Network. Non-employees may include CAA board members, volunteers, CSBG State Agency staff, public officials, representatives of a corporation, or community members.

**Nomination Instructions:** On the nomination form, complete or attach the following:

1. A written description of the qualities, characteristics and/or factors you feel make the nominee the ideal candidate for receiving the award.
2. Site at least two specific examples relevant to the category criteria.
3. Provide two support letters describing why the nominee should receive the award. These letters of support should come from someone other than the nominator.
4. Include supporting documentation, if appropriate, including news stories, newsletter articles, etc. (Please note: all attachments shall not exceed 5, 8.5"x11" documents)

**Before you submit your nomination, please read the award description thoroughly and include all of the necessary supporting documentation from the instructions.**

### Community Action Community Action Promise Award Scoring Rubric

<b>Contribution to Community Action Network Program &amp; Activities</b>	Exceptional and transformative contributions that have had a profound impact. (4)	Significant and consistent contributions to the Community Action Network programs and activities. (3)	Moderate involvement with some notable contributions. (2)	Limited contribution with minimal impact. (1)
<b>Dedication and Exemplification of the Mission and Values of Community Action</b>	Outstanding embodiment of Community Action values, serving as a role model for others. (4)	Highly dedicated and aligned with the mission & values of Community Action. (3)	Demonstrates a good understanding and some embodiment of Community Action principles.	Shows minimal understanding and embodiment of Community Action values. (1)



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			(2)	
<b>Going the Extra Mile</b>	Always goes above and beyond, showing exceptional dedication to helping people help themselves. (4)	Consistently goes the extra mile to provide assistance to others. (3)	Often takes extra steps to help those in need. (2)	Occasionally goes above and beyond expectations. (1)
<b>Respect for All People</b>	Exemplifies unwavering respect and inclusivity towards all. (4)	Consistently shows respect for all individuals. (3)	Treats people with respect most of the time. (2)	Displays occasional lack of respect or fairness. (1)